

**MINUTES:**  
**ANNUAL MEETING OF THE VESTRY**  
**THE PARISH OF ST JOHN THE DIVINE FOR**  
**THE YEAR END OF 2023**  
**SUNDAY FEBRUARY 18, 2024**  
**The Anglican Church of St John the Divine**  
**301 Main Street East**  
**North Bay, Ontario P1B 1B3**

- 1 OPENING PRAYER led by Reverend Beth Hewson, Interim Incumbent, at 1130h in the David Johnson Hall, with 43 Parishioners in attendance.
- 2 ANNOUNCEMENT OF CANON J-1 REGARDING VESTRIES, outlining the requirements of voting as published in the Vestry Booklet.
- 3 ELECTION OF VESTRY CLERK: Irv Dyck and Peggy Morrison nominated Stephen Kitkul as Vestry Clerk. There being no further nominations, Stephen assumed the position of Vestry Clerk for 2024.
- 4 ADOPTION OF 2023 VESTRY MINUTES:  
**M/S: JUDY ELSTON/PAT STOUTE: THAT THE VESTRY MINUTES OF 2023 BE ADOPTED AS PUBLISHED WITH CORRECTION OF SOME TYPO ERRORS. CARRIED UNANIMOUSLY.**
- 5 CEMETERY BOARD REPORT (Rev Grant Churcher): Over the last five years, the Cemetery Records have been inputted into a computer Data Base; the By Laws are being revised and modernized to meet Government standards; the Board has entered into a formal contract with the Caretaker (Kenton Atkins).  
**M/S: TOM ZINK/TINA GOLDING: TO ACCEPT THE CEMETERY BOARD REPORT AS PUBLISHED. CARRIED UNANIMOUSLY**
- 6 WARDENS' REPORT (Peggy Morrison): It was noted that the Report is dated February 18, 2024. In regards to the Children's Ministries Godly Play, change "no one" to "not enough people available".  
**M/S PEGGY MORRISON/BARB HOGAN: THAT THE REPORT, WITH CORRECTIONS, BE ACCEPTED AS PUBLISHED. CARRIED UNANIMOUSLY**
- 7 ENVELOPE SECRETARY REPORT (Molly Cleator):  
**M/S: MOLLY CLEATOR/MAX EDWARDS: TO RECEIVE THE ENVELOPE SECRETARY REPORT AS PUBLISHED. CARRIED UNANIMOUSLY**
- 8 PARISH STATISTICAL REPORT:  
**M/S: AL MORRISON/LARRY CLAUS: TO RECEIVE THE PARISH STATISTICAL REPORT AS PUBLISHED. CARRIED UNANIMOUSLY**

9 FINANCIAL REPORTS (Irv Dyck):

.1 **M/S: IRV DYCK/ERIK ROGERS: TO ACCEPT THE PROFIT AND LOSS STATEMENT AS PUBLISHED. CARRIED UNANIMOUSLY**

.2 **M/S: IRV DYCK/VALERIE McCAULEY: TO ACCEPT THE BUDGET FOR 2024 AS PUBLISHED. CARRIED UNANIMOUSLY**

10 SCREENING IN FAITH (Lynda Hughes):

.1 It is urged that application to the Police Board be done ASAP. The Report is to be shown to both Lynda and Rev Beth upon receipt. These reports are the exclusive property of the applicant.

.2 The Counters are to be added to the published list in the 'high' category.

.3 If, after the Police Check is done, and an infraction occurs, what method is in place for the individual to report? Lynda and Rev Beth will explore the steps to be taken in such an event.

.4 **M/S: LYNDA HUGHES/LAURA LODER: TO RECEIVE THE SCREENING IN FAITH REPORT AS PUBLISHED, WITH RECOMENDATIONS. CARRIED UNANIMOUSLY**

11 MISSIONAL OBJECTIVES AND OUTCOMES (Rev Beth): This requirement from the Diocese is a very useful tool for the development of future programs for a parish. For 2024, The Parish Advisory Committee (PAC) and the current Interim Incumbent Beth Hewson will address this, with reports to the congregation.

**M/S: LARRY CLAU/LINDA O'NEILL: THAT UNDER THE GUIDELINES OF CANON J-1, PAC AND REV BETH DEVELOP RECOMMENDATIONS FOR MISSIONAL OBJECTIVES. CARRIED UNANIMOUSLY**

12 ADOPTION OF ALL REPORTS OF PAROCHIAL MINISTRIES:

.1 In regards to the Guatemala Literacy Project Report, in the opening paragraph, change the word 'three' to 'two'.

.2 HAIRDRESSING SALON ORAL REPORT (Shawna Lafreniere): 2022 saw 75 haircuts/styling; 2023 saw 70. The Salon will re-open after Easter. Donations have met all expenses. Need for a couple more volunteers.

.3 **M/S: MADELEINE MORRISON/GINETTE BOUCHER: TO ACCEPT ALL THE PAROCHIAL REPORTS. CARRIED UNANIMOUSLY**

13 OUTGOING RECTOR'S REPORT 2023:

.1 Archbishop Germond, Deanery Archdeacon Joan Locke, and Interim Incumbent Beth Hewson apologize for the inaccuracies in the published report:

(a) The parish Secretary was not fired, but was laid off

(b) We do not save money by not having an incumbent

(c) It was not the Deanery Official's decision to withdraw support for repairs to the ceiling. The Deanery reports to the Executive Committee of the Diocese. It was the Executive Committee which deemed that this project not go ahead at this time

(d) Peggy Morrison did not resign as Rector's Warden

.2 **M/S: ERIK ROGERS/MADELEINE MORRISON: THAT THIS VESTRY RECEIVE THE OUTGOING RECTOR'S REPORT 2023 WITH CLARIFICATIONS AND WITHOUT ENDORSEMENT OR APPROVAL. CARRIED UNANIMOUSLY**

14 ANNOUNCEMENT OF INCUMENT'S WARDENS:

Rector's Warden: Peggy Morrison

Deputy Rector's Warden: Molly Cleator

- 15 ELECTION OF PEOPLES' WARDENS:  
Peoples' Warden by acclamation: Irv Dyck  
Nominations for Deputy Warden:  
Dawn Clarke  
Tina Golding  
Elected by secret ballot: Dawn Clarke
- 16 NEW BUSINESS:  
.1 In regards to the issue of Youth Ministry, Danielle recommends PAC address the issue of youth involvement in this congregation  
.2 Rev Grant states that PAC should give consideration to the building's heating system  
.3 Max urges that future Vestry Reports have numbered pages
- 17 PAC ELECTIONS: Members-at-large  
Nominations: Barb Kitzul  
Barb Johnson  
Lynda Hughes  
Ginette Boucher  
All were acclaimed.
- 18 APPOINTMENT OF TREASURER: Irv Dyck
- 19 APPOINTMENT OF FINANCIAL REVIEWERS: Doug Hughes, Sharon Meillier
- 20 PAC MEETING, MARCH: date will be Thursday March 7 at 1000h. Location to be announced
- 21 Upon **MOTION** by Laura Loder, **VESTRY ADJOURNED** at 1330h with Prayer led by Rev Grant Churcher.

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(Stephen Kitzul, Vestry Clerk 2024)

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(Rev. Beth Hewson, Interim Incumbent)